



# Agenda

## Eastern CEF Partnership Board

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Venue: Millennium Room - Regen Centre

Date: Wednesday, 28 March 2018

Time: 7.00 pm

To: District and County Councillors  
Councillor K Arthur, Councillor J Cattanach, Councillor L Casling, Councillor J Deans, Councillor S Duckett, Councillor M Jordan, Councillor A Lee, Councillor R Musgrave and Councillor I Reynolds

Co-opted members  
Bob Proctor (Chair), Howard Adamson, John Cook, Mike Cowling, Brian Keen, Gillian Little, Lesley Senior and Kate Urwin

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- 1. APOLOGIES FOR ABSENCE**
- 2. DISCLOSURES OF INTEREST**

A copy of the Register of Interest for each Selby District Councillor is available for inspection at [www.selby.gov.uk](http://www.selby.gov.uk).

Board members should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not (in the case of Selby District Councillors) already entered in their Register of Interests.

Board members should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Board members should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the member may stay in the meeting, speak and vote on that item of business.

If in doubt, Board members are advised to seek advice from the Monitoring Officer.

**3. MINUTES (Pages 1 - 4)**

To confirm as a correct record the minutes of the Eastern CEF Partnership Board held on 15 November 2017.

**4. CONFIRMATION OF CHAIR**

To note the appointment of Bob Proctor as Eastern CEF Chair for the remainder of the 2017/18 municipal year.

**5. APPOINTMENT OF VICE-CHAIR**

To appoint a Vice-Chair for the remainder of the 2017/18 municipal year.

**6. CHAIR'S REPORT**

To consider any reports and updates from the Chair (oral report).

**7. ADDITIONAL SITES FOR THE CONSULTATION PLAN**

To receive additional information and an update on sites in relation to the Pool of Sites Consultation.

**8. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM**

To receive feedback from the Forum meeting held on 31 January 2018 (oral update).

**9. COMMUNITY DEVELOPMENT PLAN (Pages 5 - 12)**

To consider progress and developments relating to the Eastern CEF Community Development Plan.

**10. MARKETING AND PUBLICITY**

To discuss ideas to promote the Eastern CEF.

**11. COMMUNICATIONS**

To discuss any points of interest relating to the Eastern CEF that should be forwarded to Selby District Council's Communications Team to undertake publicity work.

**12. BUDGET UPDATE (Pages 13 - 14)**

To consider the Eastern CEF budget.

### 13. FUNDING APPLICATIONS (Pages 15 - 18)

To consider the following funding applications received, with reference to the funding framework:

- 13.1 BEE-ABLE CIC: EASTERN CEF HOLIDAY ACTIVITIES - £3,275 (Pages 19 - 28)
- 13.2 MAGNETIC ARTS: SPRING INTO ART - £1,000 (Pages 29 - 36)
- 13.3 PLAYSTILLINGFLEET: STILLINGFLEET VILLAGE DEFIBRILLATOR PROJECT - £1,557 (Pages 37 - 48)

### 14. IMPACT REPORTS

To consider the following completed impact reports:

- 14.1 RICCALL AND DISTRICT RESILIENCE PLAN (Pages 49 - 52)
- 14.2 NORTH DUFFIELD AND SKIPWITH PLAYING FIELDS ASSOCIATION (Pages 53 - 56)
- 14.3 CAWOOD CASTLE GARTH GROUP (Pages 57 - 62)
- 14.4 PARISH OF HEMINGBROUGH HISTORICAL / HERITAGE SOCIETY (Pages 63 - 66)
- 14.5 NORTH DUFFIELD VILLAGE PLAYERS (HISTORIC IMPACT REPORT) (Pages 67 - 70)
- 14.6 RICCALL VILLAGE INSTITUTE (Pages 71 - 74)
- 14.7 THE MONDAY CLUB (Pages 75 - 78)
- 14.8 HAGGE WOODS TRUST (Pages 79 - 82)
- 14.9 YORKSHIRE ENERGY DOCTOR CIC (Pages 83 - 84)

### 15. NEXT MEETINGS AND MEETING DATES 2018/19

To confirm the date and location of the next Eastern CEF meetings, and to note the meeting dates for 2018/19:

<b>Dates of next meetings</b>	
Wednesday 25 April 2018 6.30pm	Forum Location TBC
Wednesday 20 June 2018 6.30pm	Forum Location TBC
<b>2018 / 19 meeting dates</b>	

Wednesday 18 July 2018 7pm	Partnership Board Regen Centre, Riccall
Wednesday 19 September 2018 6.30pm	Forum Location TBC
Wednesday 17 October 2018 7pm	Partnership Board Regen Centre, Riccall
Wednesday 14 November 2018 6.30pm	Forum Location TBC
Wednesday 23 January 2019 7pm	Partnership Board Regen Centre, Riccall
Wednesday 20 March 2019 6.30pm	Forum Location TBC
Wednesday 17 April 2019 7pm	Partnership Board Regen Centre, Riccall

*G. Marshall*

Gillian Marshall  
Solicitor to the Council

For enquires relating to this agenda, please contact Alice Courtney on 01757 292176 or [acourtney@selby.gov.uk](mailto:acourtney@selby.gov.uk).



# Minutes

## Eastern Community Engagement Forum Partnership Board

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Venue: The Regen Centre, Riccall

Date: Wednesday 15 November 2017

Time: 7pm

Present: District and County Councillors  
J Deans and I Reynolds.

Co-opted Members

Bob Proctor (Chair), Howard Adamson, John Cook, Mike Cowling, Brian Keen, Gillian Little, Lesley Senior and Kate Urwin.

Officers present: Alice Courtney, Democratic Services Officer, Selby District Council; and Chris Hailey-Norris, Association of Voluntary Service (AVS) Development Officer.

Others: Four funding applicants.

Public: 0

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### 23. APOLOGIES FOR ABSENCE

The Democratic Services Officer informed the Partnership Board that apologies had been received from Councillors Liz Casling and Richard Musgrave.

### 24. DISCLOSURES OF INTEREST

There were no disclosures of interest.

### 25. MINUTES

The Partnership Board considered the minutes of the meeting held on 18 October 2017.

**RESOLVED:**

**To approve the minutes of the Eastern CEF Partnership Board meeting held on 18 October 2017.**

*The Chair proposed that the order of the agenda be amended to allow the funding applications to be considered first. This was agreed by the Partnership Board.*

**26. FUNDING APPLICATIONS**

**26.1 Parish of Hemingbrough Historical/Heritage Society**

The application was for £480 for the transportation of mulch to the site of the Oldways Memorial Woodland Footpath, where it would be spread evenly across the footpath by volunteers.

The applicant was present and noted that the footpath on the site needed fresh mulch spreading over it, as the path had become very muddy due to heavy footfall. It was highlighted that a donor had been secured for the mulch.

The Partnership Board considered the application in line with the Funding Framework, and was supportive of the project, particularly as much of the work was done by volunteers. The Partnership Board agreed to approve the application for £480 to deliver the project.

**RESOLVED:**

**To approve £480 of funding for the Parish of Hemingbrough Historical/Heritage Society.**

**27. SELBY LEISURE VILLAGE**

The Chair informed the Partnership Board that there would not be a presentation, due to the absence of a representative from Selby Leisure Village.

**28. COMMUNITY DEVELOPMENT PLAN**

The AVS Development Officer highlighted that it had not been long since the last Partnership Board meeting, however it was noted that the Selby District Vision project was well underway and had received a great response from a number of schools within the District in relation to the educational sessions provided by the organisation. It was noted that a full update report would be included in the next Community Development Plan.

The AVS Development Officer further stated that he had been working with co-opted member Gillian Little in relation to the pilot scheme for community transport, and that a full proposal would be submitted to the next Partnership Board meeting.

The Partnership Board was also informed that Bee Able was working on a proposal for a year-long project, which would be submitted to the next Partnership Board meeting.

**RESOLVED:**

**To note the Community Development Plan update.**

**29. MARKETING AND PUBLICITY**

The AVS Development Officer confirmed that a double-sided publicity flyer would be sent door-to-door in Riccall in January ahead of the next Forum at the Riccall Village Institute, and that he and the Democratic Services Officer would ensure that the flyer was distributed as widely as possible.

The Chair encouraged Partnership Board members to also circulate the flyer to help raise public awareness of the CEF.

**30. IMPACT REPORTS**

The Partnership Board considered an impact report received from Selby Swans Gymnastics, and the AVS Development Officer noted that the information provided would be useful for the CEF Annual Report.

**RESOLVED:**

**To note the impact report.**

**31. BUDGET UPDATE**

The Partnership Board considered the Eastern CEF budget, and noted a remaining balance of £5,926.13 minus the £480 grant approved earlier in the meeting.

**RESOLVED:**

**To note the budget update.**

**32. NEXT MEETING**

The Board confirmed the dates and locations of the next two Forums and Partnership Board meeting.

**RESOLVED:**

- i) To confirm the next two Forums as Wednesday 31 January 2018, 6.30pm at the Riccall Village Institute; and Wednesday 25 April 2018, 6.30pm at a location to be confirmed.**
- ii) To confirm the next Partnership Board as Wednesday 28 March 2018, 7pm at the Regen Centre, Riccall.**

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The Chair closed the meeting at 7.24 pm.

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## Community Development Plan 2018

(Updated March 2018)

### Overarching Priorities

- 1 Highlight and act upon local issues
- 2 Support our villages to provide a vibrant range of activities
- 3 Encourage involvement and volunteering in our community
4. Address transport issues
5. Encourage information sharing between communities, activities and organisations
6. Address issues of loneliness and isolation
7. Increase activities for young people



<b>Engage more people within the Eastern CEF Area</b>			
Partnership Board Lead			
<b>Action to take</b>	<b>Impact and Progress</b>	<b>Lead</b>	<b>Deadlines</b>
Promote CEF to Parish Councils and Community Groups – mission / brand / identity	Increase participation to help spread the word	CEF	
	New subcommittee / task force created aimed to take the plan forward.	Cllr Casling	First meeting Sep 15
CEF Public Forums	The theme of the meeting had been 'Eye to Eye' – maintaining good eye health and the Forum had received a presentation from Emily Havercroft from Selby District Vision. Board members agreed that the presentation had been excellent and had raised awareness about eye healthcare.	CHN / EH	November 16
	The forum meeting held in March 2017 focussed on two funding opportunities for community groups. Publicity was widely circulated and over 30 organisations were represented at the event, with a large number intending to now make an application for funding.	CHN	March 17
Three Hagges Wood Meadow	CEF funding of £5,000 awarded to create a new website for the Hagge Woods Trust. A new website will make the management of the information on the website more efficient, provide the charity with a clear online identity and bring all the elements of the organisations work under one website. Creating a more user friendly website will reach a wider target audience and provide useful information for visitors.	RFA	2017
	Current Position June 2017: Meetings held with our chosen web design company have been held and discussion of our needs to be taken forward;  Designer has produced an outline of the format, colour scheme and plan of our navigation for the website;		

	<p>Staff are currently engaged in drafting/revising the copy for their areas of expertise for the new website, e.g. Education pages with Tango Fawcett our Education Officer. We anticipate having considerably more time to devote to the website after Discovery Day (1 July).</p> <p>Progress: Progress has been slower than we anticipated due to a combination of circumstances, including staff changes and the charity's Board of Trustees decision to press ahead with a proposed name change.</p> <p>The change of name will require a new logo design and we do not want to waste funds by going too far forward with the web design prior to this being finalised. Ascertaining that our focus has altered from the original 'raising tomorrow's ancient woodland' we set out within 2013 to 'the wood-meadow project'. We have not altered our habitat creation scheme, but rather the interpretation and expression of our activities. Given the time-frame (ancient woodland not a quick fix) and the fact that currently the wood-meadow identity is gaining momentum in the broader environmental world having had the '<i>Wood-Meadows and Wood-Pastures Conference</i>' in Sheffield (May 22-23 2017) and now a BBC Wildlife article is being written, we are developing our identity and logo etc. as 'The Wood-Meadow Project'. This impacts considerably on the image of the Trust and how we convey it, a factor central to the ambitions of our website.</p>		
	Work is progressing well with the development of the website. Follow up meeting with the CEF Development Officer took place in September 17.	CHN	Early 2018
Cawood Heritage	Funding Awarded to develop a programme of Heritage events across the next 12 months. It was agreed that next CEF event be held in Cawood including a tour of the Heritage features of the village.	CHN / MB	
	June 17 – flyer produced for the CEF event and promoting the programme of activities. 2,000 copies printed with Cawood Heritage distributing to households in Cawood.	CHN / MB	July 17
	July 17 – CEF event took place at Cawood to showcase the work of the organisation. Copies of the flyer and information regarding the programme continues to be circulated and the events are taking place as promoted.	MB	Throughout 2017 and 2018
	Feb 18 – catch up with Margaret, programme of events for 2018 now being developed.	MB	2018

<b>Address Transport Issues</b>			
Partnership Board Lead	Cllr Ian Reynolds		
<b>Action to take</b>	<b>Impact and Progress</b>	<b>Lead</b>	<b>Deadlines</b>
Improve transport links for targeting isolated (vulnerable) people.			
Public Forum to focus on Transport	Speakers invited – flyer produced and distributed.	AVS / Janine	Nov 2015
Explore potential to purchase a vehicle for the area.	Access to transport for local residents, groups and organisations.	Partnership Action SEV, AVS, Regen Centre	2015
	Hemingbrough have now had 2 public meetings to discuss transport issues.	Bob	
Cawood Transport issue	For the time being wait to see what proposals are taking place. There may be a need for the CEF to take on a campaigning role regarding the outcome.	Mike Cowling?	
Community Transport development	AVS, Age UK and Tadcaster Community Transport to meet to discuss ways to expand their service – also to consider how the CEF may assist with implementation.	Linda	April 16
	NYCC have recruited a new role to promote Community Transport Schemes. AVS is reviewing the strategic development of their Community Transport Service.	Kevin	Summer 2016
	AVS have developed a campaign to raise awareness of Community Transport and to promote the volunteering opportunities available. Flyers covering both topics have been designed and printed, and are available.	Kevin	April 2017 onwards
	Oct 17 – discussion took place at the CEF forum meeting in September regarding issues with transport and getting people to our villages. Agreed to prepare a proposal for the CEF Partnership Board to consider that would pay for Community Transport for a year to link up the different community activities. This trial would be a practical way to see what need there is and to plan for its ongoing financial sustainability.	CHN / GL	Autumn 2017
	Meeting scheduled for the 2 <sup>nd</sup> November. Prices for Community Transport have been received.	CHN / GL	Nov 2017
	Consultation on the future of Community Transport has been commissioned by Selby District AVS. Over 150 stakeholders have participated, online survey, focus groups and research of similar schemes. Report completed March 2018 with a series of recommendations to develop the service further.	CHN/BB	March 2018

<b>Encourage information sharing between communities, activities and organisations</b>			
Partnership Board Lead	Bob Proctor		
<b>Action to take</b>	<b>Impact and Progress</b>	<b>Lead</b>	<b>Deadlines</b>
Create information page on CEF website.	Greater sharing of what is happening for the general public.	CEF	
Enable individuals to access opportunities which are / maybe already available SDC – using NYCC new website.	Linking together key community organisations – Consortium website and Selby Advice. Chris HN and Bob met Oct 15 to discuss the newsletter idea. Bob has collected all contact details for Eastern CEF Parish Councils. First draft to be developed for meeting on 24 <sup>th</sup> Nov. Newsletter circulated	Bob Bob	24/11/15 Feb 16
Development of Selby District database capturing all activities.	To date 256 organisations / activities listed and 90 venues	AVS	
Community Activist Initiative	Development of new training programme and support provided by Selby District AVS, funded by SDC. First course commenced March 2018, second course taking place in June 2018.	CHN	2018

<b>Abolish Loneliness</b>			
Partnership Board Lead	Brian Keen		
<b>Action to take</b>	<b>Impact and Progress</b>	<b>Lead</b>	<b>Deadlines</b>
Focus of March Public Forum	Overview of current activities taking place and gaps identified. Further actions to develop from this.	Brian	March 15
Social Prescribing service launched linking vulnerable people with Community Activities and services.	Reduce loneliness and isolation. July 16 – over 270 patients have now been seen. Impact follow ups demonstrate a huge impact on reducing isolation, increasing community involvement and quality of life. Funding extended until Sep 16, currently trying to get continuation funding.	AVS	May 15 onwards
	Funding secured through Selby Hands of Hope, opening up referrals to other organisations as well as GPs.	AVS	March 17 onwards
Social Prescribing focus for the next Public Forum	Speakers booked from GP Consortia SHIELD and Friendship Coordinator. Information sent to design company for a poster to be created.	CHN	March 16 Done
Over 50s Forum development	AVS has been commissioned to work with the Over 50s forum to develop the services it provides. A partnership has been formed with Age UK, Selby District Vision and the Yorkshire Energy Doctor to oversee the development work. An older people's festival is being planned.	CHN  CHN / Bob	June 16 – May 17  Autumn 16
	Over 50s Festival took place on 30 <sup>th</sup> Sep 2016, an additional 50 people have signed up to join the Forum mailing list.		
	New programme of activity created for the whole of 2017. Information circulated.	AVS	2017

Riccall Village Institute	Meeting held with members of the Committee and the Parish Council to discuss the needs of residents, October 2017. Proposal developed to prepare a room at the Institute as a Community space. Plan to hold a CEF Public Forum at the venue to act as a consultation exercise.	CHN / Brian	Discuss at PB meeting Oct 17
	Agreed to hold event in January, negotiated promotional flyer to be delivered to all residents and booked venue. Event held with good turnout and a number of positive suggestions made to be implemented.	CHN	Jan 2018

<b>Increase activities for Younger People / impact on Anti Social Behaviour</b>			
Partnership Board Lead	Lesley Senior		
<b>Action to take</b>	<b>Impact and Progress</b>	<b>Lead</b>	<b>Deadlines</b>
Develop Youth activities in Barlby	CHN to arrange a meeting including NY Youth, Beeble and Town Council. Invite email gone out, meeting arranged. Tie into a Youth Council, tie in with Action for Youth – Charlie Brewer.	CHN	Done
	Barlby CP school is £25 per hour, probably too steep for us. Contact is Steve Campell at GSM on 07769217249. The Methodist at Osgodby is only free on Monday or Fridays evenings. £30 per session. April Monday and Friday dates are all free for a meeting. Helen Hall 705498 deals with the booking. Sue Pegg the vicar 702223, she is very interested in Barlby and Hemingbrough having groups. The contact for Hemingbrough is Pam Dorsey 630489		
	Further discussions with Di regarding how a group could progress held.	CHN	Sep 16
Develop Youth activities in Escrick	Numerous meetings have been held with progress agreed with Bee Able, North Yorkshire Youth and Stronger Communities. Worker has been employed, policies developed and promotional poster produced. 2 youth clubs to commence.	Lesley	March 2016
	50 young people attended the first evening, volunteers also trained and in place.		
	2 youth groups continuing to be well attended, meeting held to explore additional activities to be offered.	LC/CHN	Sep 16
Develop Youth activities in Kelfield	Meeting held with Gill, consultation with parents took place in Jan 2016. Agreed a survey needs to take place with parents and young people in the village.	CHN	Feb / March 16
	Summer 17 – community consultation taken place. 64 households participated, 26 potential volunteers come forward to assist with developing activities. Current investigation on potential land to develop space for children.	GL / CHN	Ongoing 2017

Increase services for Parents	NYCC have funded a two year partnership between AVS, BeeAble and Ryedale Special Families to develop new services for parents across Selby District. The Parent Power Project (PPP) has been created with its own Steering Group. Consultation events and a conference is taking place to discuss with parents their needs.	CHN / Lesley	April 16 – March 18
	Consultation conference held in July 2016 to discuss the needs of Parents. Logo developed for PPP, leaflet being produced, regular weekly Coffee Morning and support group for parents at Brayton Community Centre every Friday morning.		
	New website developed. Programme of activities for families in place. Over 80 parents now engaged with the new service. Work now commencing on establishing the project as its own legal entity	AVS / BeeAble	Summer 17
	June 17 - Nearly 100 parents now engaged with the service. Website in place. Programme of free events in place throughout 2017 / 18.		
	June 17 – Beeable asked to prepare a proposal to run a series of activities for young people across a year.	LS	Autumn 17
	March 18 – proposal has been prepared	LS	March 18

### Support our villages to provide a vibrant range of activities

Partnership Board Lead	Bob Proctor		
<b>Action to take</b>	<b>Impact and Progress</b>	<b>Lead</b>	<b>Deadlines</b>
Support the Development of the Hall For Hemingbrough CIC	CIC created	Bob	
	Community event held to recruit Directors	Bob / CHN	
	Work has commenced on marketing, funding and communication strategies.	Bob / Directors	
	Community consultation commenced with bespoke online and paper based survey	CHN	
	Attendance at community events to promote the consultation. July 16 – over 500 surveys have been completed.	Bob	
	Draft design prepared following consultation	Bob	Dec 16
	Funding secured through Stronger Communities to proceed work with securing land in the Hemingbrough area.	Bob	2017
Host a Funding event to galvanise ideas and activities for the Eastern CEF area, which the PB can consider funding	Flyer produced and circulated with groups able to book an appointment to discuss their idea. All ideas will be written up for the PB to consider options of support that can be incorporated into the CDP	CHN	July 16
	12 organisations attending meeting to discuss their ideas. Two met the criteria for a funding grant, one just seeking to update the CEF with their progress, the other 9 were asked to consider putting in a project application form.	CHN	July 16
	Summary of potential projects shared with PB members.	CHN	July 16

	All organisations contacted with offer of assistance in preparing a project proposal. Meetings held with most organisations. All groups given a deadline of the 12 <sup>th</sup> October to complete their proposal for consideration at the next PB meeting.	CHN / PB	Oct 16
Safari Cinema	The Development Officer reported that seven organisations had expressed an interest in hosting a cinema event. John Beecroft from Cinem@ was in attendance and explained that he would be keen to set up some screenings, including in the period leading up to Christmas. The Partnership Board agreed it was supportive of the Safari Cinema project proposal in principle; however requested that a project brief and costings be presented at the next Partnership Board meeting.	CHN / PB	
Selby District Vision – Eye-to-Eye Campaign	The CEF agreed to fund a range of school awareness sessions. The project is aimed at primary school age pupils and will provide an opportunity to ten schools for the organisation to bring an interactive and educational eye health / visual awareness session to schools.		
	SDV have commenced work on this exciting new project. They are currently developing an interactive presentation for children of primary school age, utilising exciting tools to promote eye health, as well as the work of the CEF. They have engaged with a number of schools in the Eastern CEF area and will be running sessions throughout the coming year.	EH	2017
	<p>June 17 - The first two months of our project have been brilliantly productive and so far we have had a fantastic response from schools on being able to offer this unique opportunity to local children.</p> <ul style="list-style-type: none"> <li>- We have now planned and created two different session plans for the project, so that we are able to offer this opportunity to both infants and juniors.</li> <li>- We have designed and produced an information flyer which has been used to build interest in the project and promote the opportunity</li> <li>- With the help and generosity of a print company found online, we have managed to stretch our budget and ordered an awareness raising 'free gift' for each and every child - an eyeball stress ball! Which has the message on it of: 'Look after your eyes'. These should arrive in the next two weeks.</li> <li>- Written and produced a full colour handout to go home with every child, to further encourage good</li> </ul>	EH	2017

	<p>eye health, visual awareness and to promote the work of the Eastern CEF.</p> <p>- Recruited a number of blind and partially sighted individuals to support the project and provide the children with the opportunity to talk with and learn from a real blind person!</p> <p>- So far five schools have confirmed that they would like to book a session through this project. I hope to have confirmed dates on these next week, some hopefully before summer and some into the Autumn term. However, we continue to contact all of the schools in the area and will be offering this to ten schools between now and the end of next March.</p>		
Kelfield Village Institute	The CEF agreed to fund a project that will improve the facilities of Kelfield Village Institute. The project will deliver an accessible, comfortable, warm and safe building for hire, at an affordable rent, in a village with no other readily accessible public buildings.		
Ryther Village Hall	£850.00 awarded to purchase replacement ceiling lights. It was proposed to replace the lights with LED lights that would be more energy efficient and reduce the running costs.		2017
Riccall Village Institute	Application for £6,348 agreed, to carry out building improvements, including installation of a new ceiling, LED lights, and a new kitchen. The works will greatly improve the appearance of the building, making it more appealing to groups and individuals to hire for a variety of events, which would bring in more revenue to continue the everyday running and up keep.		2017
	Ceiling and lighting works has been done and looks great.		
Riccall and District Resilience Plan	£7,500 was awarded to purchase equipment that could be used by the community in the event of an emergency incident. Items that will be purchased included: a generator, emergency lighting, medical supplies, defibrillators and a trailer.	KD	2017

Chris Hailey-Norris  
Eastern CEF Development Officer  
March 2018



# Agenda Item 12

## Eastern Community Engagement Forum Financial Report. 1 April 2017 to 31 March 2018

Balance carried forward from 2016/17      £14,636.00

Grant from SDC for 2017/18      £20,000.00

*This is the total budget available at the start of the financial year.*

**Total budget for 2017/18      £34,636.00**

Ref.	Date Agreed	Date Paid	Paid to	Details	Amount (£)	
					Actual	Committed
	N/A	13-Apr-17	Regen Centre	Hire of Riverside Room	£81.00	
	26-Apr-17	30-May-17	Escrick and Deighton Club	upgarde to kitchen facilities	£9,750.00	
	26-Apr-17	30-May-17	The Bruff Club	Provision of out of school childcare in Hemingbrough	£1,000.00	
	N/A	02-May-17	The Regen Centre	Room Hire	£22.50	
	N/A	09-May-17	AVS	Mics Photocopying	£5.64	
	N/A	11-May-17	Petty cash	Refreshments	£34.12	
	26-Apr-17	08-Jun-17	Cawood Castle Garth Group	Heritage for All	£1,000.00	
	26-Oct-16	14-Jun-17	Yorkshire Energy Doctor	Energy Doctor Roadshow	£3,853.99	£1,146.01
SL04865	N/A	06-Jul-27	Reach Studios	Flyer for CEF public forum on 5 July 2017	£90.00	
SL04873	N/A	29-Jun-17	Regen Centre	Hire of Millenium Room	£57.50	
	N/A	06-Jul-17	Cawood Primary School	Hire of Room for Forum on 19.07.17	£40.00	
	N/A	19-Jul-17	Petty cash	Refreshments for Forum on 19.07.17	£24.97	
	21-Jun-17	17-Aug-17	North Duffield and Skipwith PFA	Sports Flood Lighting and CCTV	£1,811.40	
	N/A	20-Sep-17	Petty cash	Refreshments for Forum on 20.09.17	£27.24	
SL04870	N/A	05-Oct-17	Escrick and Deighton Club	Hire of Room	£40.00	
	18-Oct-17	23-Nov-17	Selby Tiger Sharks	Coaching course for club improvement	£1,660.00	
	19-Oct-17	09-Nov-17	1st Cliffe Brownies	set up costs	£1,560.00	
	20-Oct-17	02-Nov-17	Hemingbrough Bowls Club	Outdoor bowling for all	£5,933.00	
	21-Oct-17	09-Nov-17	Hemingbrough Hagg Lane	Pond 2 Area Renovation	£450.00	
	N/A	02-Nov-17	The Regen Centre	Hire of Room for PB 18.10.17	£65.00	
SL05496	N/A	30-Nov-17	The Regen Centre	Hire of Room & Tea/Coffee for PB 15.11.17	£57.50	
	15-Nov-17	23-Nov-17	Parish of Hemingbrough Historical/Heritage Society	Oldways Memorial Woodland Footpath	£480.00	
	N/A	14-Dec-17	CreateTVT Ltd	Printing & Distribution of Eastern CEF Flyer for 31.01.18	£199.00	
	N/A	04-Jan-18	Reach Studios	Flyer for Forum 20.09.17 (Escrick)	£45.00	
	N/A	27-Feb-18	Eastern CEF	Partial Repayment of Grant Monies - The Monday Club	-£871.60	

Total Actual Spend to date      £27,416.26

Remaining Commitments not paid      £1,146.01

*This figure is the remaining budget available to spend (the total budget minus actual spend and commitments yet to pay)*

**Total budget remaining      £6,073.73**

*This figure is the total budget available minus actual spend.*

**Total balance remaining      £7,219.74**

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### **Allocation of Funding Framework**

All funding applications will be considered by the CEF Partnership Board and their recommendation will then be authorised by Selby District Council to ensure the following:

- There has been a logical and justifiable allocation of funds.
- The application meets all necessary criteria including personal identifying checks for the purposes of detecting fraud.
- The decision is compliant with the Council's Constitution and legal framework.

If a CEF Partnership Board has set up a Funding Sub Committee, the Sub Committee may make an initial recommendation to the Partnership Board who must then make a final recommendation which will be authorised by Selby District Council.

#### **How often can organisations apply?**

If an organisation has been granted funding they cannot apply again for the same application or project for another 2 years. They may apply for funding for another application or project but they must be able to demonstrate that it is a completely separate application or project to the one they were originally funded for.

If an organisation is unsuccessful in their application for funding they are welcome to re-submit an application at any subsequent CEF meeting however they will need to consider how to address the reasons for refusal before resubmission.

#### **Is match funding required?**

Match funding is not required for applications, however as the maximum small grant allocation is £1,000 you may need to seek funding from elsewhere if your application will cost more than that amount. If an application is approved on the basis that part of the funding will be provided from elsewhere then it will need to be demonstrated when this funding will be received before the CEF funding can be allocated

When making the recommendation members of the Partnership Board will evaluate the merits of each application by the information and detail provided in accordance with the criteria listed below:

#### **Consideration of Applications**

Applications cannot be considered until an application form is completed and submitted to the Partnership Board. This will allow the full details of an application to be discussed and properly considered. No funding is to be agreed to grants or projects where an application form or project brief has not been provided. This is to ensure the Council fulfils its requirement to comply with its Access to Information rules.

### **Small Grant (typically £300 to £1,000)**

A grant is funding used to purchase an item or fund a one-off event /activity.

For applicants to be awarded funding, the following must be demonstrated:

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- How the project benefits the CEF area including residents of the area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.

### **The following organisations are not eligible to apply for small grant funding:**

- A Parish Council that raises its own precept (Parish Councils may be partners in CEF projects).
- A school – (parent–teacher associations (PTAs) are eligible to apply)
- A commercial organisation generating a profit
- Another statutory or public service – (funding will not be granted to another statutory or public service to assist it to carry out its statutory duties. i.e. where the funding is intended to replace statutory funding. However, the CEF may fund a grant/project if the statutory or public service was providing a service outside of its statutory remit)

Applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

### **Project Funding (usually over £1,000 for a specific piece of work)**

A project is a piece of planned work or an activity that is completed over a period of time and intended to achieve a particular purpose.

### **To be awarded funding the following must be demonstrated in your project brief:**

- How the application meets at least 2 of the objectives in the CDP for the CEF area.
- That funding would have extensive and detailed benefits for one or more defined groups (not an individual) in the CEF area.
- That clear evidence for a high level of need and extensive community consultation is provided.

All organisations are eligible to apply for Project Funding however any applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

*Note – projects exceeding £5,000 will be subject to Selby District Council procurement rules.*

Funding cannot be provided for continuous work and it should not be expected that a CEF can continuously fund a project or scheme. Applicants should look ensure their project or scheme is self-sufficient once they have received funding from the CEF.

### **Procedure for Urgent Applications**

This procedure will only be used if the application is deemed to be urgent and consideration of the application cannot wait until the next Partnership Board meeting. In order for an application to fall into this category, valid reasons for urgency must be demonstrated before the application can be considered.

The application must still fulfil the criteria listed above and state why the application cannot wait until the next Partnership Board meeting.

### **The Chair must agree to the reasons for urgency.**

- First Action would be to consider whether an additional meeting can be arranged with the application and agenda being published on the Council's website.
- If it is not possible to call an additional meeting, the relevant Director should co-ordinate consultation with Partnership Board members to reach a decision through email. The application can only be agreed if there are **no objections** from any Partnership Board members. If the application is agreed, the decision would be published on the Council's website in the usual way. The funding decision would be listed (to note) on the next agenda of the Partnership Board.
- If there is any objection from a Partnership Board member, then the application **cannot be agreed** and it must be considered at a Partnership Board meeting.

### **Funding Events**

If a funding event is held, the following rules must be abided by with regard to applications:

- Each funding proposal agreed must with the proviso that an application form must be fully completed before any funding is allocated.
- There must be a written record of all the decisions taken at the event which must include the following information:
  - Name of applicant.
  - Details of proposal.
  - Amount of funding allocated.
  - Reason for decision (applications agreed must still abide by the criteria for grant and project funding).

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## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

### Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the Word form by email to [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

### Which Community Engagement Forum is this application to?

**Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).**

Central CEF	
Eastern CEF	x
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	



# COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

## Section one: About your organisation

### Q1.1 Organisation name

Bee-Able Community Interest Company

### Q1.2 Organisation address

#### What is your organisation's registered address, including postcode?

19 The Hollies, Osgodby, Selby. YO8 5ZU.

#### Telephone number one

01757 705585

#### Email address (if applicable)

[bee-able@hotmail.com](mailto:bee-able@hotmail.com)

#### Telephone number two

#### Web address (if applicable)

[www.bee-able.co.uk](http://www.bee-able.co.uk)

### Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Lesley	Senior
Position or job title		
Director		

### Q1.4 Organisation type

#### What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	x

Other	Please describe
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## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

**When was your organisation set up?**

Day	12 <sup>th</sup>	Month	June	Year	2013
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**Q1.5 Reference or registration numbers**

Charity number	
Company number	8565755
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

x
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**Q1.6 Is your organisation VAT registered?**

Yes		No	x
-----	--	----	---

*Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.*



# COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

## Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

### Q2.1 What is the title of your application?

Eastern CEF Holiday Activities

### Q2.2 Please list the details of your application (500 words limit)

Project brief attached.

### Q2.3 Is there a specific date your applications needed to be funded by?

Easter Holidays 2018

### Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
<p>Objective 1:</p> <p>Support our villages to provide a vibrant range of activities.</p>	<p>We will use various village halls, institutes throughout the Eastern CEF area. This will bring in revenue to the villages and enable parents/carers to see what there surrounding villages may have on offer as resources for their individual needs. Ie fundraising events, parties ect.</p>



## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

<p><b>Objective 2:</b></p> <p>Increase activities for young people.</p>	<p>School holidays can often be a stressful time, not only for parents/carers but for our young people that live in our communities. If an activity was on offer one day a week during each school holiday this would hopefully give our young people something to focus on, look forward to.</p>
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**Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)**

**Q2.6 How much funding are you requesting?**

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)



# COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

**Q2.7 Is the total cost of the application more than the amount you are requesting?**

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

If yes, where will you get the other funding from and has this been secured?

<b>Project Brief</b>	
<p><i>The Project Brief is the <b>first</b> thing to do. It should be completed before <b>any</b> activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.</i></p>	
<b>Project Name</b>	Eastern CEF Holiday Activities
<b>Project Manager</b>	Lesley Senior
<b>Document Author</b> (if different from Project Manager)	
<b>Organisation Name</b>	Bee-Able CIC



**Benefit**

*Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.*

Bee-Able carried out a similar project within the Southern CEF area, it proved very successful. Feedback from the young people and parents has been very positive.

Bee-Able prides itself on being a unique service within the Selby District area. We provide a safe secure environment for children/young people to socialise with their peers, help them to build their confidence, independence and social skills. It also provides parents with the “time out” they might need.

We believe our project would provide a wonderful opportunity to promote the work of the CEF, bring a much needed range of activities to children / young people in the area, and meet a priority that the Eastern CEF Partnership Board are keen to address.

**Details of the Project**

*Please list the details of your project*

The Eastern CEF area covers a large rural area, lots of small communities, the young people from each area could possibly go to the same schools but don’t often get the opportunity to interact with each other during the school holidays.

By delivering the holiday activities in different locations over the Eastern CEF area it will hopefully give each young person the chance to attend more than one of the holiday activity days.

Also by using different venues throughout the area it will help promote local village halls and institutes, informing parents of what each village may have on offer for any individual needs they may have i.e. fundraising events/parties.

When we delivered the activity days within the Southern CEF area we found that a number of the young people attended all the activities on offer, and parents where happy to share lifts wherever possible.

Bee- Able have been providing a service in the Selby area from April 2013, the group has been very successful. Feedback from the young people and parents has been very positive. Bee-Able prides itself on being a unique service within the Selby area. We provide a safe secure environment for children/young people to socialise with their peers, help them to build their confidence, independence and social skills. It also provides parents with the “time out” they might need.

Currently a number of families’ access our groups from this area but we want to provide support to many more young people their siblings and families within their local area, we encourage young people to access local inclusive provision’s wherever possible.

Bee-Able is a community interest company that wants to provide an inclusive, equality based range of provisions within the Eastern CEF area.

Provide a safe and secure environment for the activities to take place, we would move around the Eastern CEF area as to include as many young people as possible, using local village halls and amenities suitable for that day’s activities.

We often ask York City Knights to come along to a session, so we will always ensure that the venue will be suitable for this activity.

### **Project Objectives**

*What will the project deliver, or what changes will it bring about and how are these linked to the CEF’s Community development plan (CDP) for the area?*

We will provide the holiday activities every Friday of every school holiday. During the year schools have 13 weeks holiday, we would however take into consideration Good Friday and the Christmas holidays, so would aim to provide a minimum of 11 days across the year.

Each day provided would be an exciting range of activities for children and young people to engage with.

We would ensure that each day was accessible to meet the needs of all children / young people with the adequate staffing levels required to ensure health and safety and all recommended guidelines were met.

### **Benefits**

*Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.*

Young people and their families will be able to access a very affordable days activity during each school holiday, a small cost of £5 per person will be charged this will be for a 5 hour session (explained in costing’s below).

Also by using village halls throughout the Eastern CEF area this will give them some revenue and possible advertising.

## Project Approach / Delivery Options

*Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.*

We would source outside activity providers as well as our very own experienced staff, this will include, York City Knights, Mobile Cinema, Magic Show, Disco, we also have had some very successful sessions with the 4youth team who provided some very valuable bike maintenance road safety skills.

I would like also to provide very basic first aid skills, how to keep healthy/exercise, eye care - Selby District Vision provide fun interactive programmes for young people to understand the importance of this.

Internet and social media has become a problem/safety issue for some of our young people so I would like also to include some workshops around this.

## Project Timescales (Milestones)

*Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.*

We will be looking at providing this project over a 12-month period hopefully starting in the Easter Holidays of 2018 with completion being February half term 2019.

Summer 2018 will be our biggest milestone I feel, delivering 6 sessions in succession.

We would plan the 11 sessions as soon as funding agreed and became available.

## Project Resources (people and money)

*These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.*

### Costs –

Hall Costs, based on 5hrs each session @ £15 per hour. (this is an average cost) £825.00

Staffing costs, 4 staff members @ £10 per hour each session. £2,200.00

York City Knights 4 full days with 2 coaches would be £1,000  
(this cost would be less for half days 1 coach)

Magic show is £250 for 2 hrs (use twice) £500

Cinema depending on film is £400. (use once) £400

**TOTAL £4925.00.**

**People** – We will be offering up to 30 places per session equalling 330 young people in total across the year.

## **Funding**

*Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.*

We would charge each young person £5 per session, totalling £150 per session so over 11 sessions that would be £1650.00. This would be deducted from the project total if application is successful.

Leaving project total at £3275.00 from Eastern CEF funding.

We will be offering 30 places per day with a cost of £5 per young person.

In total 330 young people at £5 per session = £1,650.00 over the 11 sessions.

If not all places taken this will reduce staffing cost, we work on a ratio 8 young people to 1 member of staff. (8 years old to 16 years old). If any of the young people have a disabilities/ vulnerability, then this will be assessed accordingly.

We will use a booking in system, so we know how many young people will be attending each session, also simple registration form so we are aware of any potential health conditions allergies etc.

## **Risks / Issues**

*Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.*

I feel that one of our main risks could be not getting the young people to attend, but after delivering a similar provision within another CEF area I also feel that we have successfully resolved this risk.

Advertising through schools approximately 4 weeks prior to the activity ensures enough notice and generates the interest and numbers attending. We also have developed a clear booking system which makes it easy for parents and carers. In addition to maximise awareness we will utilise local news letters and in very remote villages a leaflet drop will be carried out.

## **Links and Dependencies**

*Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?*

We are proposing a unique range of activities across the year for children and young people across the Eastern CEF area.

Our approach has been successfully tested and proven to be popular with our combination of themes, presentations, accessibility and the skills and attitudes of our paid staff and volunteers.

Through this project we will also be able to raise awareness of the Eastern CEF, other services provided by Bee Able and the support available through the Parent Power Project.





## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

### Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

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After completing and saving, please send the Word form by email to [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

### Which Community Engagement Forum is this application to?

**Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).**

Central CEF	
Eastern CEF	X
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	



# COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

## Section one: About your organisation

### Q1.1 Organisation name

Magnetic Arts Community Interest Company

### Q1.2 Organisation address

What is your organisation's registered address, including postcode?

Apple Tree Cottage  
4 Hull Road  
Cliffe  
Selby  
YO8 6NH

Telephone number one

07541 070785

Email address (if applicable)

[info@magnetic-arts.co.uk](mailto:info@magnetic-arts.co.uk)

Telephone number two

Web address (if applicable)

[www.magnetic-arts.co.uk](http://www.magnetic-arts.co.uk)

### Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Ms	Vanessa Ann	Langford
Position or job title		
Director		

### Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	x
Charity	
Voluntary or community group	

Other	Please describe	Community Interest Company
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# COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

When was your organisation set up?

Day	5	Month	5	Year	2011
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Q1.5 Reference or registration numbers

Charity number	
Company number	7648367
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes		No	x
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*Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.*



## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Spring into Art

Q2.2 Please list the details of your application (500 words limit)

- We wish to run six taster art sessions in 3 villages of the Eastern CEF area
- We are targeting people who are isolated, unemployed or economically inactive. We will improve well-being.
- These sessions will be a first step to assess degrees of interest in art courses and projects in the area.
- The sessions will be run by an experienced Community Tutor and a local artist volunteer.

Our sessions will be based on the model of our courses and projects in Selby which prove very engaging and motivating. Last year we engaged around 50 people of all ages.

These taster sessions will run in the afternoons. Group size will be maximum 10 which seems to be the best group size for people to be supported and progress at their own pace.

'Spring into Art ' will be engaging sessions in mixed media painting and feltmaking. People who are isolated will learn new creative skills and feel increased self-esteem and a sense of hope, encouraging them to move on to further learning.

Those engagements may also inspire people to try other directed creative learning and or self-directed activity. As well as learning new art techniques and skills, participants will have the experience of working in a small supported group in a relaxed environment.

It will be a friendly, supportive and non- pressured environment with an emphasis on creative inspiration.



## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.3 Is there a specific date your applications needed to be funded by?

no
----

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
<p>6. Address issues of loneliness and isolation</p>	<p>We have seen through running many projects and courses since September 2011 loneliness is a major issue for many and this affects health and well-being. Economic inactivity inevitably means people are on fixed low incomes. Our target participants experience low confidence and self-esteem, and apparent lack of hope often related to their health and/or age, a high percentage of our beneficiaries are over 40, isolated, marginalised and lacking in aspiration. Many tell us they feel life is passing them by. Our service users are referred and signposted to us through statutory and voluntary agencies working to support people with the issues identified above, showing we have the support from and trust of many key organisations who feel our work benefits the health and well-being of their clients.</p> <p>We are highly experienced in ;</p> <ul style="list-style-type: none"> <li>• Using the arts to bring people together</li> <li>• Using the arts as a vehicle for positive mental well-being</li> <li>• Facilitating individuals active involvement in creative learning</li> <li>• Increasing positive connections to provide peer support</li> <li>• Developing the creative and social skills of participants</li> <li>• Providing a supportive environment, accessible to all</li> </ul>



## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

<p><b>Objective 2:</b> 2 Support our villages to provide a vibrant range of activities</p>	<p>I live in this area and am not aware of anything like this art course in the villages close by. People do have limited access to places to come together and this course will help increase opportunity and will also be a first step to find out if there is any interest in further developing arts and creative activities in Eastern CEF area.</p>
--	---

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

The barriers often faced by people in rural areas include isolation, lack of confidence, fear of meeting others, lack of motivation, difficulty in engaging in local opportunities

We will bring people together in a small non intimidating group, helping them to overcome feelings of isolation in a non threatening environment where others understand.

We will teach new creative skills, which are achievable and fun to learn. Helping participants make plans for the development of their artwork

We are networked in to a wide range of statutory and voluntary agencies in Selby District and have been made repeatedly aware of the lack of arts opportunity in the area

There is a gap in Selby for structured short afternoon art sessions. No other organisation is offering this.

People who are isolated and may have other support needs will meet others, learn new creative skills and feel increased self-esteem and a sense of hope, encouraging them to move on to further learning and most importantly increasing their sense of aspiration as there is a lack of art activities for people living in this area.

Participants will not be required to have any previous arts experience and will be accessible

As well as learning new art techniques and skills, the experience of working in a small supported group in a relaxed environment will help develop transferable skills such as communication, motivation, teamwork and creative thinking.

People will be encouraged to develop their own ideas and work individually and in pairs and whole group collaboratively. A range of art skills will be taught.



## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.6 How much funding are you requesting? £1000

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Venue Hire x 6 sessions @ 40	240
Lead Artist @ 6 sessions @4 hrs including planning and prep @ 15ph	360
Art Materials / flyer print cost	200
Refreshments	30
14 hours development work /admin to set up and evaluate the sessions @ £10ph	140
Volunteer travel cost @ 5 per session	30
<b>Total Cost</b>	<b>1000</b>

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes		No	x
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## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

### Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing [cefadmin@selby.gov.uk](mailto:cefadmin@selby.gov.uk). Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

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We will let you know if you have been successful by email unless requested in writing.

### Which Community Engagement Forum is this application to?

**Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).**

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	

# COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

## Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

### Q1.1 Organisation name

--

### Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
Telephone number one	Email address (if applicable)
Telephone number two	Web address (if applicable)

### Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Position or job title		

### Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	

## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Other		Please describe	
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**When was your organisation set up?**

Day		Month		Year	
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**Q1.5 Reference or registration numbers**

Charity number	
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

**Q1.6 Is your organisation VAT registered?**

Yes		No	
-----	--	----	--

*Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.*

**Q1.7 Please list all other bodies that you have, or plan to apply to for funding**

Name of Body / Organisation	Funding Awarded/Requested*

\*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

**COMMUNITY ENGAGEMENT FORUM  
APPLICATION FORM**

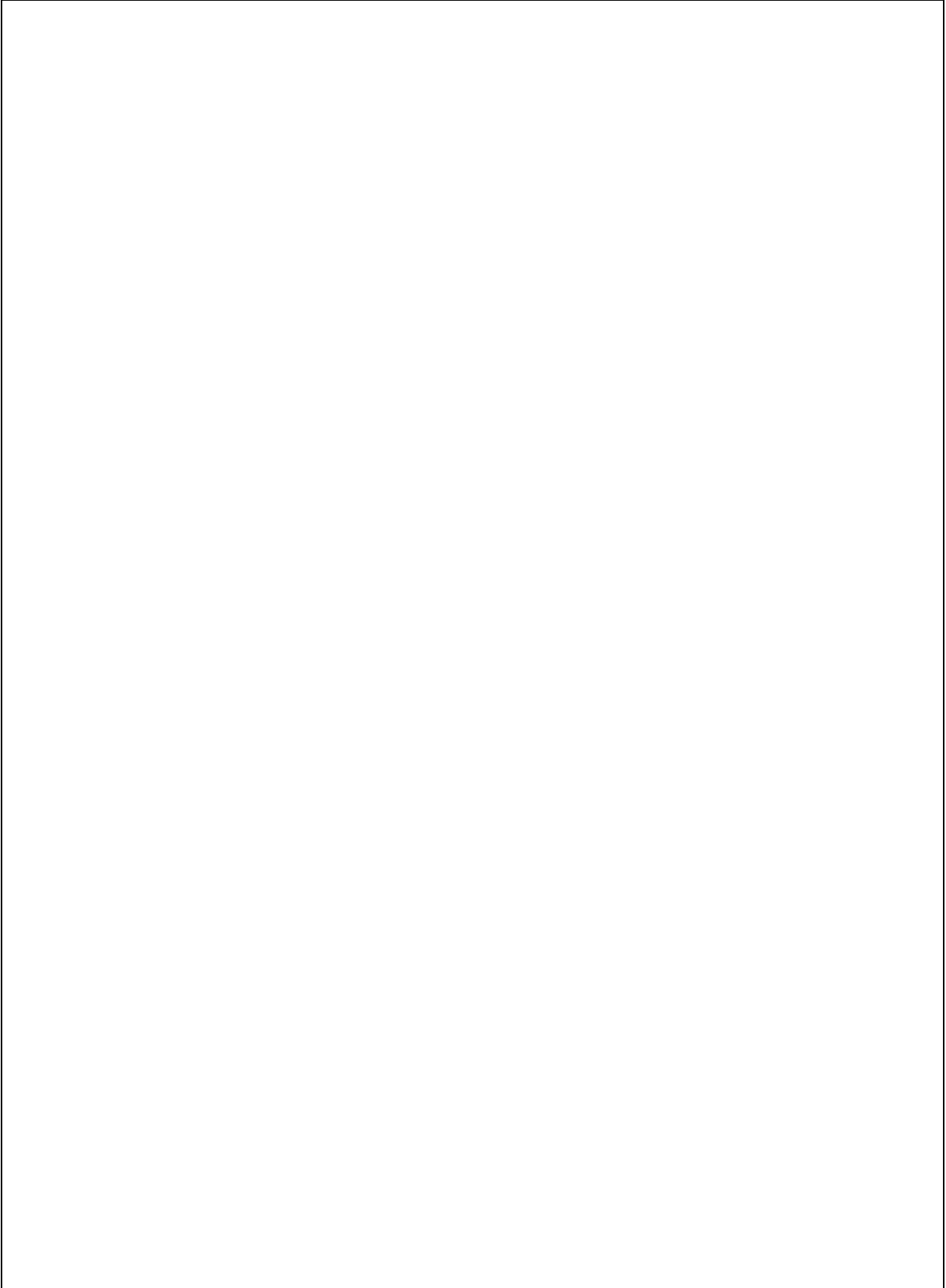
**Section Two: Grant information or Project Brief (separate document)**

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

**Q2.1 What is the title of your application?**

**Q2.2 Please list the details of your application (500 words limit)**

**COMMUNITY ENGAGEMENT FORUM  
APPLICATION FORM**



# COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

**Q2.3 Is there a specific date your applications needed to be funded by?**

**Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)**

<b>Which objective?</b>	<b>How will you achieve this?</b>
Objective 1:	
Objective 2:	

**COMMUNITY ENGAGEMENT FORUM  
APPLICATION FORM**

**Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)**

## COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

### Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
<b>Total Cost</b>	

### Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes		No	
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If yes, where will you get the other funding from and has this been secured?



## Project Brief



The Project Brief is the **first** thing to do. It should be completed before **any** activity of any sort takes place. This is because the Brief is the document that subject to authorisation triggers the development of the Business Case.

<b>Project Name</b>	Stillingfleet Village Defibrillator Project
<b>Project Manager</b>	Ross Powell
<b>Document Author</b> (if different from Project Manager)	-
<b>Organisation Name</b>	PlayStillingfleet

### Benefit

Why would the community benefit from this project? Is there clear evidence of need for this project- detail any consultation, statistics or reports that back up for project brief.

The community will benefit from this project because it will enable all residents to use the defibrillator unit to save lives in the event that a resident or visitor suffers a heart attack.

The need for a defibrillator has been raised as an important issue by residents via Stillingfleet Parish Council. PlayStillingfleet has volunteered to manage this project on behalf of the community and source funding.

A defibrillator is an essential piece of equipment in restoring a heart rhythm of an unconscious heart attack victim. The chances of survival are estimated to deteriorate by 10% for every 1 minute that a victim does not receive treatment, and with the nearest defibrillator to Stillingfleet located approximately 3 miles away in Cawood, at an average speed of travel of approximately 60mph that would equate to a best case survival chance of only 40%.

### Details of the Project

Please list the details of your project

Our project is to provide a defibrillator for the village of Stillingfleet.

The installation of the defibrillator will be supported by a training event for up to 40 residents which will include CPR training as well as the use of the defibrillator unit. This will provide an added benefit as these skills will be transferable to any emergency situation. The training course places will be allocated on a first come, first served, basis to ensure all sections of the community have equal opportunity to participate. The session will be held on an evening to maximize attendance and impact.

The unit will be placed at the most central point in the village - outside Stillingfleet Village Institute.

Based on advice from First Rescue we propose housing the defibrillator in an unlocked cabinet allowing immediate access for emergency use.

## **Project Objectives**

*What will the project deliver, or what changes will it bring about and how are these linked to the CEF's Community development plan (CDP) for the area?*

### **Objective 1 - Highlight and act upon local issues**

As highlighted in the Benefit section of this application the need for a defibrillator in Stillingfleet has been raised as an urgent local issue via Stillingfleet Parish Council, and PlayStillingfleet have volunteered to manage the project on behalf of the community. Stillingfleet Bonfire Fund who are providing match funding for the project have also identified this project as an urgent local issue that can benefit the entire community.

### **Objective 3 - Encourage involvement and volunteering in our community**

The inclusion in the project of a training event will provide residents with the opportunity to learn essential life saving skills. The event will be open to all sections of the community to take part, and held on an evening to maximize attendance and impact.

The skills covered in the training session will be transferable to any emergency situation a participant may find themselves in, thus increasing the impact of the project and the chances of a life being saved.

## **Benefits**

*Outline any key financial or non-financial benefits the project will deliver and how this will impact the community.*

The project will provide life saving equipment in the event that a resident of, or visitor to, the village suffers a heart attack. The training event will also allow participants to learn essential life saving skills which can be transferred to any emergency situation they encounter; wherever they may encounter it.

## **Project Approach / Delivery Options**

*Outline any initial ideas for how the project might be delivered including external delivery, consultants, governance arrangements etc.*

The project will be managed by PlayStillingfleet, and delivered by First Rescue who are a local company and national supplier of defibrillator units.

Their regular electrical contractors will be used to install the unit at Stillingfleet Village Institute who have confirmed their support for the unit to be housed there.

Consideration has been given to the type of defibrillator unit to install and the unit in which it should be cased. Based on the advice of First Rescue we have decided to that a Zoll AED 3 is the best option to purchase.

An alternative (Heartsine Samaritan 360P) unit has been considered, but the two principle points considered when making the final decision was the ease of use; where the Zoll AED 3 provides the added benefit of real time CPR feedback to ensure this care is provided correctly.

And the long term costs of the units; where the 10 year running costs are extremely similar between the two units; however the Zoll AED 3 will require few consumable changes and does not require the purchase of additional child pads.

Stillingfleet Parish Council will have long-term responsibility for the maintenance of the unit; although the Zoll AED 3 is provided with an 8 year warranty. Costs have been included in the project for electricity supply to the cabinet (for heating, cooling, and lighting) to ensure the long-term financial sustainability of the project.

## Project Timescales (Milestones)

Outline the overall timescale for project completion and include delivery phases together with milestone dates and funding deadlines, if appropriate. Your knowledge may be based on assumptions at this stage.

The defibrillator will be installed as soon as funding is confirmed. It is anticipated that the lead in time will be c2/3 weeks, with the training event arranged to coincide with the installation.

## Project Resources (people and money)

These will be indicative at this early stage. However, on the basis of what you expect the project to look like, indicate your estimates together with the assumptions made in making the calculations.

- **Costs –**

Defibrillator package  
1 x ZOLL AED3 Defibrillator  
1 x AIVIA 200 Outdoor Cabinet  
1 X Steel 3D Wall sign  
2 x vinyl signs  
1 x cPAD Awareness training session for upto 40 people

Package Price £2,100  
Installation £120  
Electricity supply £200  
Vat (package price and installation) £444  
Total Price £2,864

- **People –**

The goods will be purchased from First Rescue who will also be responsible for providing the (cPAD Awareness) training session.

A contractor of First Rescue will be used to install the housing case for the defibrillator outside Stillingfleet Village Institute and to connect it to the electricity supply.

## Funding

Where do you expect the money to come from, e.g. revenue or capital budgets, external grants, all from CEF funding or a combination? Please state if you don't know at this stage where the money is coming from. Please include any quotes you have received.

We intend that the funding for the project will come from two sources; the CEF and a contribution from Stillingfleet Bonfire fund.

Stillingfleet has not held a bonfire for a number of years; however when these were held they were funded by resident contributions. The remaining committee members have identified the defibrillator project as an ideal community project, benefiting all residents, upon which to spend the remaining funds and have committed £1,307 to the project. This equates to 46% match funding.

The remaining project funding is the subject of the this funding bid.

Quotes from First Rescue for two alternative units have been included as Appendix 1 and 2. The proposal is to purchase the Zoll AED 3 as detailed in Appendix 1. The cost of this unit in isolation is £1,350 + VAT, compared to £795 + VAT.

In reaching a decision on which unit to purchase though, consideration has been given to the long-term running costs of both units. and over a 10 year period the Zoll AED 3 is only £133

In reaching a decision on which unit to purchase though, consideration has been given to the long-term running costs of both units, and over a 10 year period the Zoll AED 3 is only £133 plus VAT more expensive than the Heartsine Samaritan 360P. The Zoll AED 3 unit provides more modern features including being WiFi enabled and being able to provide real time CPR feedback, and on this basis, we consider that despite being marginally more expensive than the Heartsine Samaritan 360P, the Zoll AED 3 provides better value for money and ease of use - addressing a key risk for our residents.

The Zoll AED 3 will also require less frequent visits for the replacement of consumables.

### **Risks / Issues**

*Identify what you consider to be the main risks at this stage. Also indicate any issues you may be aware of that the project will resolve.*

There are three risks which have been identified and the project has been designed to mitigate these. The risks are:

On-going cost of electricity supply to the defibrillator cabinet - The defibrillator cabinet will be located outside of the Village Institute as the most appropriate central location in the village. The Village Institute is community funded; and as such has limited financial resource. The funding requested includes £200 for electricity supply to cover the estimated cost to the Village Institute for electricity supply to the cabinet for 10 years; thus ensuring the project's long-term sustainability.

Lack of knowledge of residents in the use of the defibrillator - This risk has been expressed via discussion with the Parish Council and is mitigated in two forms. Firstly, the defibrillator unit being purchased is capable of providing real-time feedback and instruction on its use. Secondly, we have included in the project a training session for up to 40 residents. The session will include CPR training to help build vital life saving skills.

Housing the defibrillator in an unlocked cabinet - The decision to house the defibrillator in an unlocked cabinet has been based on advice from First Rescue. They have considered the location of the village and the likeliness of it being vandalised, and based on their professional experience they believe that an unlocked cabinet is appropriate. The benefit of this option is that the unit can be accessed more quickly in an emergency situation.

### **Links and Dependencies**

*Does this project link to any others in the area or services already available? Is its success dependent on the completion of other projects, funding from elsewhere, interest from volunteers etc?*

This project is not linked or dependent upon any any other project.

## **Riccall & District Resilience Plan**

**Supported by Eastern Community Engagement Forum & Riccall Parish Council**

20 December 2017

### **To the Members of the Eastern CEF**

This is our third report regarding details of progress since the CEF grant was awarded to the Riccall & District Resilience Group.

Planning permission for a container has now been granted and discussions are taking place for preparations for a container to be sited. Until this is achieved we are still limited on purchasing the equipment identified in the application.

We have recently held our first AGM and an additional member of the committee had been invited to represent Hollicarrs. In addition, we also have two new members in the team. We are also keen to have a second member representing Kelfield as originally intended and will be meeting with them in January to discuss this.

A training program is being set up and offered to our volunteers and the first session took place recently for de-fib training.

We are also looking at the possibility of setting up a website and one of our new members has set up and is now managing a Facebook page for the group as she has a wealth of experience in another community response group, in particular communications.

Yours sincerely

**Sandra Botham**  
Secretary to the group

**We have a**



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# **Riccall & District Resilience Plan**

**Supported by Eastern Community Engagement Forum & Riccall Parish Council**

5 February 2018

Dear Members

Following on from our recent 3<sup>rd</sup> monitoring report in December 2017, we would like to make an interim report.

We are currently moving forward with our plans, however, one of our partner villages has indicated that they are re-considering their relationship with the group. We are arranging to meet with Kelfield Parish Council to discuss this and will update the CEF on the outcome of the meeting, which is likely to take place mid -March.

Yours sincerely

*Sandra Botham*

Sandra Botham  
Secretary

**We have a**



**We have a**



Page 52





**End of project impact report**

**Organisation Details**

North. Duffield and skipwith  
Name: playing field association  
Address: YORK ROAD  
North Duffield  
Selby  
Postcode: YO8 5RU

**Project Details**

Description: sports flood lighting and CCTV system  
  
  
Contact Name: PAULINE JULIAN HALL Tel:

IMPACT REPORT FOR PERIOD 1-9-17 TO 25-12-17



**Q1 In no more than 500 words please outline the key outcomes of your project.**

The CCTV cameras have been in use since September, in this time we have seen  
No acts of Vandalism  
No acts of antisocial behaviour  
Increase in confidence in using the areas at dusk.  
we expect an increase in use of the playing field in the summer months.  
we have had comments on people feeling safer.

**Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.**

In the application we identified objectives such as increase in use and reduction of crime  
since installation there has been no reports of crime including Vandalism  
we expect an increase in use of the playing field once the flood lights are installed and  
on lighter evenings



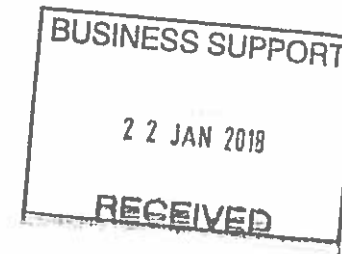
**Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.**

The CC-TV cameras have helped more people feel safe in the field and play area and less anxious of finding crime being committed. we did not know people would worry about this. People worry about reporting incidents for fear they will be blamed and targeted.



**Any other comments on the project and its success:**

We are waiting for the flood lighting which will be a good test on having high value and more easily damaged equipment in the playing field. We noted that Barby recently saw their defibrillator damaged maliciously.



## Intermediate project impact report

### Organisation Details

Name: Cawood Castle Garth Group

Address: Ivy Cottage  
22 Church End  
Cawood  
Selby

Postcode: YO8 3SN

### Project Details

Description: Heritage for All

Eastern CEF Grant Application E0031

Contact Name: Margaret Brearley

Tel:

IMPACT REPORT FOR PERIOD: April 2017 TO :December 2017



**Q1 In no more than 500 words please outline the key outcomes of your project.**

Heritage for All.

We would like to introduce a new format for our history group by increasing the number of events and meetings each year following on from previous successful historical and archaeological activities and increased interest in village history.

We would like to encourage experts in their field to visit us here and help us unravel the village's history

We hope this will enable us to discover new historical information about the history of the village

We will do this by introducing a series of activities to encourage younger residents to join us as well as social interaction for older more isolated villagers

We aim to develop further community involvement for those who are keen to know about the history of Cawood

Our activities will range from lectures by eminent local historians, collecting oral history, guided tours of the village for newer residents, field walking of potentially new historic sites, digging test pits in gardens throughout the village to find distribution of earlier inhabitant's, research into buildings in the village, practical archaeology and visiting other historic sites

The research into houses in the village was prompted by an eminent brick expert when recording bricks at our last archaeological dig. She had identified special bricks found at our last dig which could indicate a brick making industry here in the village. She encouraged us to investigate further into this brick making industry. Using her knowledge and support, we will be looking at the different historic houses in the village, measuring their bricks and using this information to identify the dates of unknown houses in the village. Cawood is noted for its fine 17<sup>th</sup> century houses and we would like to discover more about them

We have a large proportion of older residents who live alone with knowledge of life here. We would like to encourage them to share their knowledge with us during afternoon teas . Using old photographs we can stimulate conversations about their childhood in Cawood We will provide regular afternoon teas sessions for anyone who would like to hear about the history of the village

We will provide a range of activities for children to stimulate their interest in their surroundings. One such activity will be mole hill sifting where they can search for buried treasure brought up by the moles



**Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.**

**The Community Development Plan objectives that we proposed to work with are:**

**Abolish Loneliness**

There are many single, widowed or lonely elderly residents living alone in Cawood.

We have introduced social interaction and meetings through providing seasonal afternoon teas three times this last year and will continue to do this in 2018. These are an opportunity for us to collect oral history from the older residents. This is not confined to retired people as we have had new residents come along to join in too. These teas have been a delight for everyone including ourselves. We used photographs to encourage discussion. The people who came expressed their gratitude to us for a lovely friendly occasion. We hope after meeting each other at the sessions they will continue to be friends and all seemed keen to return next time. We hope over time these will help alleviate some of the feelings of isolation and encourage new friendships to form

This enables us to capture local history and family history that would be otherwise lost

**Support our villages to provide a vibrant range of activities**

Our events have provided a vibrant range of activities for all age groups adding to the range of activities already available in the village. We have been introducing historical events since 2005 and the village have supported us during this time. We are providing a group that looks at the history of the village and encourage people to join in and participate. There are no other groups in the village like ours

There are other groups who we shared events with such as the Women's Institute and village school

Our new Facebook page 'Heritage of Cawood' and our web site [www.cawoodheritage.org.uk](http://www.cawoodheritage.org.uk) provides a platform for comments and interest about the history of the village

All this adds to the range of activities provided in the community



**Continuation of The Community Development Plan objectives that we proposed to work with are:**

**Encourage involvement and volunteering in our community**

Through events organised by our group we hope to encourage and involve many villagers to volunteer to help with collecting evidence from the past.

This is an opportunity for everyone to get to know each other in a relaxed and informative way.

There are many interesting tasks that can be done by volunteers..

We have already involved new people in helping to find out if the Archbishop of York was fish farming in the medieval times. On this occasion we needed residents with strong arms...a unique ability? Others have been looking at historic documents and transcribing them

**Encourage information sharing between community's activities and organisations**

We always like to invite other groups to our events. We did this with our guided tour of the village, the Drone evening and the 2 brick workshops. This enabled the other community groups to take their new knowledge back to their groups

Our Face Book page shares all our events with a larger area

Our group is a member of Timeline York Plus...a community of history groups across the greater York area. We regularly share information with each other WE will be offering speakers which other groups might not be able to afford to fund for themselves. We will welcome them to our events

We were delighted to hold the July CEF meeting in the village school and included a free guided tour of our Scheduled monument, The Castle Garth, which enabled us to share our knowledge of the Archbishop's castle garden to others in the eastern CEF group

**Increase activities for young people**

Our history events in the past have introduced large numbers of children to archaeology. We will continue to do this by involving the school in our activities and by providing events suited to different age groups

Mole hill sifting is something that the school can take part in this allows children to look for buried treasure without actually digging on our scheduled monument and measuring bricks is a fun activity for everyone.





**Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.**

A change in the programme from 'Buildings in Space and Time' to a new venture ' Aerial Archaeology and the Rise of the Drones' .an aerial mapping programme which was given to us for free. This has enabled us to look at future projects and sites for the coming year, such as local Iron Age and Romano British settlements from the air, previously an expensive method of detection

We have continued to map further areas and discovered yet more places that we can investigate WE are trying to find Roman occupation in the outer village area

The brick workshops have led to a much bigger project involving more volunteers with additional skills such as computer programming, enabling us to produce an on-line survey for recording the bricks. We have discovered that we are the first community in the country to attempt to record the bricks for the whole village and hope to produce a booklet with all the results The computer data collection can be shared to other communities to allow them to record their historic houses

We have used Cawood church for the afternoon tea sessions. This has been fully supported by the church and delighted at its unusual use

A visit by 2 metal detectorists with silver Roman coins has encouraged us to investigate further the land where they were found. This has potential for new important discoveries not yet made in the locality.

The afternoon teas have brought us new oral history and were enjoyed by everyone who came along

We hope to commemorate the end of WW1 in November with a special service to remember those young men who did not return home



**Any other comments on the project and its success:**

We are delighted to say that so far it has been a very successful project and we are thrilled with the way it has been supported by the village and the many visitors who have come along to the events.

We are looking forward to this coming year's activities and events

The brick recording is growing and will be a significant piece of recorded data that can help identify other houses in the district

We have worked out a formula for recording the bricks which could be used elsewhere through our on-line survey or by using our paper recording material

The potential for introducing more historical information from the possible settlements that are surrounding the village is immense and will be good to add to the general history of the district...such as Roman settlement potential

Very little is known about life in Roman times in this area. We are hoping to bring all the current information together and hopefully discover more in the future

The afternoon teas are very popular and we hope this will continue next year

We strongly believe each of our events has contributed to relieving issues of loneliness and isolation. Each event has time for refreshments where attendees can socialise in a non-pressured setting – some choose to sit and listen to other's conversation whilst others are active participants. In addition, the afternoon tea events are aimed primarily at older residents, the majority of whom live on their own. These events have a convivial atmosphere and most attendees stay for longer than the two hours allocated to these.

Feedback has suggested these are extremely successful in cultivating a sense of community in the village.



### End of project impact report

Grant Awarded: £480

Date Awarded: 15 November 2017

#### Organisation Details

Name:  
Parish of Hemingbrough Historical/Heritage Society

Address:  
The Beeches, Mill Lane, Hemingbrough,  
Selby

Postcode: YO8 6QX

#### Project Details

Project Title / Description: Oldways Memorial Woodland Footpath

Contact Name: Jan Strelczenie

**IMPACT REPORT FOR PERIOD: 15<sup>th</sup> November 2017 To 2<sup>nd</sup> February 2018**



**Q1 In no more than 500 words please outline the key outcomes of your project.**

Our project was to reinvigorate the already established woodland footpath, thus allowing the community to walk unhindered by the mud created owing to its popularity. The footpath originally established using mulch provided by local tree surgeons, had been so well used over the last two years that it was turning into mud, we needed to restore it by re-covering the path with more mulch.

The Society contacted our mulch donor and over the months he piled all his mulch at the North end of the Oldways, when we thought we had enough to restore the footpath, we contacted our contractor and he came loaded and transported the mulch to where it was required.

We also covered the base of the learning area in order to stop the growth of nettles and keep the floor dry to walk on.

Our mulch donor will continue to keep the area supplied with mulch now and this will mean that in the future we can transport small amounts ourselves to patch any deterioration on the footpath.

**Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.**

The members of the Society were assisted in the spreading of the mulch by three local volunteers, who stayed until all the mulch was spread, they were also interested in what we were doing and agreed they would like to assist in the future. Several residents however were disappointed as they wished to assist but were not able as the work was done in the day, but have asked to be informed of any future work.

Since the footpath was re-covered there is evidence of its use in that the mulch is well trodden already and several dog walkers have commented on the footpaths revival. Questions have also been raised about the equipment that the contractor was using and who paid for it, when told it was the community engagement forum they seemed quite impressed that such a body existed.



**Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.**

Unfortunately it is very early yet to see any additional benefits other than the footpath now drier underfoot is being used by more people, in the summer months we are expecting local schools to hold nature classes in the learning area.

**Any other comments on the project and its success:**

The Society, prior to asking for funding had spent some time gathering and storing mulch ready for the start of the project. When we thought we had sufficient mulch for our needs we approached the CEF for funding in order to load and transport the mulch, we were fortunate and we received funding and the work was carried out in a day, whereas without the funding it would have taken weeks even months.

However even all the mulch that we stored was not enough to totally complete what we were hoping to achieve and there is still some work to do.

As mentioned in Q1 we have requested that our mulch donor continue to supply us with mulch, which he has agreed he will do, but it could take time for us to achieve the amount we require.

The Society have paid our contractor the full amount for the work he has carried out.

Our contractor who has taken an interest in the project, has kindly offered to assist us again when we have obtained more mulch, free of charge.

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**End of project impact report**

**Organisation Details**

Name: North Duffield Village Players  
Address: Orchard House  
2 Oak Road  
North Duffield  
Selby  
Postcode: YO8 5TN

**Project Details**

Description: Community Stage Extension

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Contact Name: Bob Wells      Tel:

**IMPACT REPORT FOR PERIOD December 2016 TO January 2017**



**Q1 In no more than 500 words please outline the key outcomes of your project.**

The main outcome of this project has been to enhance the North Duffield Village Hall with an extra 4m x 2m extension to complement the existing staging.

The Village Players had a long standing problem to perform their productions, including the annual pantomime and had to make do with home-made extensions which could not be stored in the hall. This on-going problem has now been resolved both from a storage, accessibility and also a safety point of view.

This improved staging is now readily available for the whole community.

**Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.**

Objective 1: Vibrant activities. The grant has allowed the continuation of performances including local people to participate in drama, music and also voluntary activities such as stage management, scenery and props making.

Objective 2: North Duffield is a relatively isolated village with a village hall that is used on a regular basis by various organisations. However there are very few occasions when the whole community meets together and the annual pantomime addresses this issue.

Objective 3: Young people. The Players always include children in their productions, where they are encouraged to sing, dance and act and many of these go on into adulthood. Free tickets are also given to local Brownie and Rainbow groups and we have a Saturday afternoon matinee at reduced rates. Audience participation encourages some of them to join the Players.

Objective 4: Fund raising & Inclusivity. Tickets prices and overheads are kept to a minimum. There are no subscriptions so no one is excluded. Some of the profits subsidise other groups such as the Over 60s and the Luncheon Club, specifically for the older residents.





**Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.**



**Any other comments on the project and its success:**



### End of project impact report

Grant Awarded: £6,348

Date Awarded: January 2017

#### Organisation Details

Name: Riccall Village Institute

Address: 12 Station Road, Riccall

Postcode: YO19 6QJ

#### Project Details

Project Title / Description: Riccall Village Institute – New ceiling and lighting in Main Hall.

Contact Name: Karen Keen Tel:

**IMPACT REPORT FOR PERIOD** March 2017 **TO** March 2018



**Q1 In no more than 500 words please outline the key outcomes of your project.**

A new ceiling and lighting was installed in the village Institute in April 2016. This was done with minimal disruption – and started and completed within 3 days. A new smaller grid was installed to accommodate smaller tiles – 600mm x 600mm. This has enhanced the room making it look bigger. 12 x 600mm x 600mm lights were installed evenly across the ceiling plus spot light. The lights are better controlled enabling all lights to be on (making the room bright), or for a more intimate setting just a few can be on, or just the spot lights. This makes the room suitable for all functions.

**Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.**

Having the new ceiling and lighting installed has enhanced the whole building. The main room looks brighter, cleaner, warmer and bigger. We are not losing heat through holes in the ceiling, lighting is now LED – hence we hope this will reduce the energy cost for running the building in the long run.

Bookings have increased on an evening & weekend and we are working to increase the usage in the day. We are considering having the community library 2 days a week at the institute and hopefully build on that by making it a community hub. Residents can pop along and choose their next book – then have a drink and a chat. This will help abolish loneliness in all age groups from young children right through the ages.

We are now encouraging all the community groups to use our notice boards to promote the activities the various groups and organisations are involved in. With an increase in usage of the building this is having a positive impact all round and supporting all village activities.



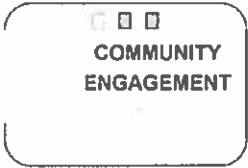
**Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.**

Now the room looks better we have had an increase in bookings – this enables us to keep prices reasonable and maintain a high standard. We are now trying to promote the benefits for daytime use of the building.

**Any other comments on the project and its success:**

The trustees would like to say a big Thank You to the CEF for granting us the money to be able to complete this project. This has encouraged us to continue with improvements to the rest of the building. We have had a fundraising event to raise funds and plan more events in 2018.

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NOV 2016 — JAN 2017.



End of project impact report

SELBY DISTRICT COUNCIL RECEIVED  
19 FEB 2018  
CUSTOMER SERVICES VERIFIED ORIGINAL

Grant Awarded: £1,000  
(£871.60 repaid)  
Date Awarded: October 2016

WESTERN CEF  
→

Page 75

Organisation Details

Name: THE MONDAY CLUB  
Address: STANDERING HALL  
ST JAMES CHURCH  
SELBY.  
c/o MR. MARTIN WATERHOUSE  
8 BRANLEY AVE  
Postcode: BARLEY, SELBY.  
YO8 5EY

Project Details

Project Title / Description: 2 YRS RUNNING OF THE MONDAY CLUB.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Contact Name: MR. M. WATERHOUSE Tel:

Agenda Item 14.7

**Q1 In no more than 500 words please outline the key outcomes of your project.**

Receiving your funding on 28th November 2016, we continued our project activities with the following:

28th November	Member began preparing for Christmas making cards, decorations etc.
5th December	Members had their annual invite to watch the Hambleton Players presentation, using A.S. Transport Disco
12th December	Mandays club members Christmas buffet at Selby Bowling Club
19th December	Christmas party at Standedney Hall, live singer, every one receives a present from Santa.
2017 - 9th Jan.	Welcome back disco
16th Jan	Singer, live.

In reality, this turned out to be the last activity of the mandays club.

Page 76

**Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.**

Please find a cheque for ~~£861.60~~ £871.60

leaving a spend of £128.40 which is covered by 2 wks ~~and~~ ~~used~~ ~~for~~ Standedney Hall for 9th and 16th Jan 2017. £60.00 and Invoice for Buffet at Bowling Club, total cost £500, £80 of which was volunteer expenses. £80 & £60 covers the spend of £128.40.





**Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.**

The manday club had a broad membership, continued to flourish making many contacts with outside agencies, Tesco food fair, Fryns Nemo's fish shop at Colton, Purple patch, a police constable became a regular visitor. The club also embarked its outward about activities taking people on trips using A.V.S. minibuses. In Sept 2016 our driver completed mini bus training at Bedale Community Transport. Using the A.V.S. mini buses the driver reported a number of faults. On 17th December 2016

the driver, on picking up the 16 seater mini bus, ~~he~~ found the bus to be totally saturated, and the rear seats loose.

**Any other comments on the project and its success:**

we had no emergency contact number for A.V.S. the driver

had to obtain bin liners to cover the seats to allow the 16 vulnerable members to get to the party at Goolle, which was prepared and they were looking forward to. On bringing to the attention to the manager at A.V.S. he said ~~that~~ if it was not fit for purpose we should not have used it in the first place. The driver continued to demand payment from our treasurer showing a total lack of respect for our members and volunteers. The Trustees had a meeting, and decided that with the stress from A.V.S. there was no longer any enjoyment in running a

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### End of project impact report

Grant Awarded: £5,000

Date Awarded: January 2017

#### Organisation Details

Name: Hagge Woods Trust

Address: Little Anexe,  
Estate Office, Escrick Park, Escrick, York

Postcode: YO19 6EA

#### Project Details

Project Title / Description: New website

Contact Name: Caroline Redeker Tel:

**IMPACT REPORT FOR PERIOD January 2017 TO March 2018**



**Q1 In no more than 500 words please outline the key outcomes of your project.**

The design and construction of a new website for Hagge Woods Trust; allowing the visiting public and schools to download resources, clearly find essential information for visiting the site, learning about the project and the plants and wildlife found there. Capability to promote our events and courses through the year and for tickets to be booked or donation made online.

Key outcome will be improved communication to those visiting or involved with the Project; including researchers, volunteers, funders and visitors. We hope it will assist us to attract more visitors and supporters, share learning resources, and provide a record for serious recorders of varies species to access.

**Q2 In no more than 500 words please demonstrate how the project has met the Community Development Plan objectives that were identified in the original application for funding.**

As outlined in the original application, the new website will encourage the following:

**Information sharing**

The new website allows Hagge Woods Trust to improve on existing links to surrounding villages and attract more groups, schools and interested individuals to come visit the wood meadow, either as a lovely place to walk and enjoy for relaxation, exercise or social purposes, or to make use of the facilities on offer such as the Bodgers' Den and our new eco-friendly toilet block as a suitable place for groups to meet for planned activities or our citizen science events. Visitors have given the following feedback on our Community Questionnaire: *"The children have really enjoyed the activities today, thank you"*; *"Great to see the progress of this great venture"*; *"Nature loving family, will definitely visit again, thank you!"*; *"Loved it! Took me back to my childhood. Didn't even know it was here!! Thank you"*

**Encourage involvement and volunteering**

The new website will allow us to clearly promote opportunities, events and learning experiences available at the Three Haggess Wood Meadow, whether these are educational, citizen science, social, or volunteering based. We now have a Volunteer Co-ordinator and offer regular volunteering opportunities to build skills, help people young and old to be active in the outdoors and feel connected to their local surroundings, environment and personal wellbeing: *"So far working as a volunteer for 3 Hagge Wood Meadow has been very rewarding. The people I have met are so knowledgeable and willing to share their skills. I'm learning loads about wildlife and woodland conservation, ecology and plant identification. It's not easy to find somewhere to learn these things without spending a fortune on courses and making a huge time commitment"* Hilde Lenoir, volunteer.



**Q3 In no more than 250 words please give details of any additional benefits or objectives that the project has met that were not anticipated/ outlined in the original application for funding.**

The design and construction of the new website has caused the staff of the Hagge Woods Trust to think carefully about what we do: what the Three Haggas Wood-Meadow has to offer visitors, how we can do more to reach our target audiences, and how to best promote our work. This process has helped the charity review what we provide, who we engage with, and plan future fundraising, events, education programme and community engagement activities. Since meeting at the Eastern CEF board meetings we have linked to Central CEF to help us support schools from inner Selby to visit our education programme, and hope to seek similar funding for schools from inner York areas.

We are in the process of planning an ambitious proposal to engage with neighbouring farmers to incorporate our methodology into the land either side of Three Haggas Wood-Meadow to the west to the River Ouse and to the east to the River Derwent. This would incorporate wood-meadow in a wildlife corridor as well as actively promote our vision for 'a wood-meadow in every parish.' We have also been successful recently with a Heritage Lottery Fund application encouraging young people to participate with wildlife, learn more about biodiversity and engage via photography.

**Any other comments on the project and its success:**

We are very pleased with the new website and very grateful to the Eastern CEF for the opportunity to have this work done. The new website is providing a springboard for our activities in 2018, giving the charity a fresh approach and hopefully a fresh appeal to the local population. It will now be easy for any family or group to access spotter sheets and guides to give fuller enjoyment of their visit to the wood-meadow and this in turn will hopefully make the charity more appealing in terms of recruiting 'Friends' and supporters to help continue our work.

The new website will ease linking to other local community initiatives, volunteers, the local public, schools, the wider ecological research community, and funders. The Three -Hagge Wood-Meadow is a unique resource for the area, something with wide potential benefits to the various individuals and groups who make use of this natural habitat. We would love our vision to be shared with the Eastern CEF Community Development Plan, creating links on each other's websites and promote the impact of receiving CEF funding. We will strongly acknowledge of the support of the Eastern CEF via press release, and of course on the new website itself. The new website will go live by the end of March.

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**Organisation:** Yorkshire Energy Doctor CIC

**Project:** Energy Roadshows

**Date:** March 2018

**Project aim**

The aim of our project was to help people in the Eastern CEF area to save money on their energy bills and, by doing so, be better able to afford their heating costs and be warmer in their homes. Cold homes cause poor physical and mental health and can exacerbate existing health conditions. We also aimed to help deal with any questions or problems with energy bills that may be causing unnecessary stress and worry to residents. We planned to deliver this service across all 16 villages in the Eastern CEF area.

**Outputs:**

Working with Parish Councils and other local organisations we have achieved our objective in delivering advice to households across all 16 villages. This has been through a combination of holding a series of drop-in events at village halls, attending local coffee mornings, having a stand at village fetes and other venues such as a tea shop, giving talks to groups and delivering home visits.

In total we have reached 227 residents and saved households **£12,311** by:

Action	Saving
Switching tariff	£7,167
Warm Home Discount applications	£1,540
Water bills	£1,205
Debt write-off (energy & water)	£2,399

These are only the people we directly helped to take these actions, there may be other people who received advice at one of our events and then acted on it themselves.

We have also promoted help available around energy bills, specifically through schemes like the Warm Home Discount, via local village Facebook pages.

## Examples of support provided:

### Case study 1: Community event

We held a very successful drop-in at Barlby Community Library with non-stop talking about energy for three hours. This was advertised in the Selby Times and it is always particularly encouraging to have someone already waiting before we had even set-up!

Some examples of help provided:

- A gentleman's direct debit had recently gone up significantly and he was wondering about this. We had a look and found that his fixed price tariff had ended a few months ago so we called Sainsbury's and got him onto a new one, saving £218 in around 10 minutes.
- A switch from British Gas to Sainsbury's will save a local resident £90 a year (as Sainsbury's are part of British Gas this pretty much involves staying with the same company)
- A lady with coal-fired heating and extremely low electricity use still saved £55 by switching supplier, cutting her bill by 20%
- One couple are going to look at switching from Npower to E.ON which will save approx. £120
- Another gentleman didn't particularly want to change company but saved £145 just by changing their Npower tariff.

Most people who came didn't have mains gas but this just shows that even if we only look at electricity then it is still worth shopping around.

### Case study 2 (Home visit):

A lady owed Yorkshire Water £1,542. She had got into difficulties due to changes to her benefits and challenges posed by mental health issues. We firstly applied to Yorkshire Water's Water Support scheme for households on a low income, this was backdated and reduced her debt by £649 and will also save her £147 every year going forward. We then applied to the Yorkshire Water Community Trust which provided her with a grant of £750 towards her water arrears. There were also some arrears on gas and electricity but we applied to Npower for the Warm Home Discount to get her £140 towards her electricity and changed her electricity tariff which saved £105 per year. *Total savings = £1,791*

### Case study 3: Help with community building bills

We disseminated advice to local community buildings on how to find the cheapest tariff and supported Kelfield Village Institute to get onto a new fixed price deal. This has nearly halved their annual electricity bill, saving around £250 per year.

